Fondaction
Giving money meaning.

Share purchase application – Home Buyers' Plan (HBP)

To be completed by the shareholder
For detailed requirements and conditions, or for more information, see the prospectus at fondaction.com/prospectus.

1. Shareholder identification

Last name

First name

Address

City

Province

Postal code

Email

FON
User ID

The user ID begins with FON and can be found in the upper right-hand corner of the Investment statement available at fondaction.com/account.

Application number

The application number can be found under the Status of your investments section of the Investment statement available at fondaction.com/account. **Complete one form per application number.**

2. Information about the home to be purchased or built

For information regarding the HBP program's eligibility conditions, refer to the Do you meet the HBP's eligibility conditions? section at canada.ca
Note: You are allowed a maximum of two applications. All applications must be submitted within 30 days after the acquisition of the home (date of notarial deed). The second application, when applicable, must be submitted no later than January 31 of the year following the first application, provided that you have not been an owner for more than 30 days.
For information on the number of applications made, please contact Shareholder Services.

Home purchased or built

Address

City

Province

Postal code

Y Y Y Y M M D D
Planned date for signature of the notarial deed

Y Y Y Y M M D D
Planned moving date

Planned moving date
The address in your file will be changed automatically to your newly purchased or built home's address on the date specified.
If the planned moving date is unknown, you will need to change your address yourself in your online account at fondaction.com/account.

Required documents

Attach the following documents to your application

☐ Form T-1036 from the Canada Revenue Agency fully completed and signed

You must provide all the pages of the following documents according to the type of house purchased.

Existing home (one required document only)

☐ Accepted promise to purchase (offer to purchase)
☐ Last accepted counter-offer and promise to purchase to which the counter-offer refers
☐ Notarial deed (if you have been the owner for less than 30 days)

If the shareholder acquires his/her former spouse's share as a result of the dissolution of a union

☐ Mediation agreement signed by a mediator
☐ Acquisition agreement signed by both former spouses

New home (one required document only)

☐ Preliminary purchase agreement
☐ Notarial deed (if you have been the owner for less than 30 days)

Factory-built, prefabricated or mobile home (one required document only)

☐ Purchase agreement
☐ Notarial deed

Self-build by the shareholder (the two documents are mandatory)

☐ Building Permit issued by the municipality and
☐ Notarial deed for the purchase of the land or property assessment

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3. Purchase amount of your shares

Your application may not exceed the maximal amount allowed by the HBP. To find out the maximum allowed, refer to the How to participate in the Home Buyers' Plan (HBP) section at canada.ca.
To find out the amount of your eligible Fondaction shares, please contact Shareholder Services.

Plan

Plan under which you request a purchase of your shares:

- ☐ RRSP (Class "A" shares – Series 1)
- ☐ Spousal RRSP (Class "A" shares – Series 1)

Amount

I am asking Fondaction to purchase:

- ☐ All of my shares held for at least 90 days
- ☐ A sufficient number of my shares held for at least 90 days for the following amount

$ _____

If the amount requested is greater than the eligible amount, Fondaction will purchase all of the eligible shares.

Payment method

I agree to accept any payment from Fondaction by direct deposit to my account, as indicated on the sample cheque provided.

Attach a personalized sample cheque marked "Void".

_____

Name of institution

Date

I request for Fondaction to proceed with the purchase:

- ☐ Immediately
- ☐ As of Y Y Y Y M M D D, I acknowledge that the purchase price applicable to my shares will be the price in effect on the date selected and may, in some cases, be lower than the purchase price applicable if I had requested immediate purchase.

The date selected must be within three (3) months of the application date.

4. Declarations and consents

Je déclare avoir reçu la version en langue française de ce document préalablement à sa signature et confirme que ma volonté expresse est d'être lié juridiquement par cette version du document en langue anglaise; cette volonté expresse étant également partagée par Fondaction. Conséquemment, tous autres documents qui s'y rattachent peuvent être rédigés en langue anglaise. I declare that I have received the French language version of this document prior to its signature and confirm that my express wish is to be legally bound by this version of the document in English; this express wish being also shared by Fondaction. Consequently, all other related documents may be drafted in English.

I solemnly declare that the information provided in this application, and in particular, information contained in this form and in other documents submitted, is up-to-date, accurate and complete.

I declare that I have read the eligibility requirements for the program, described in greater detail in the Do you meet the requirements for an RRSP withdrawal? section at canada.ca, and qualify for the HBP. In the event that I do not qualify, I am solely responsible for any applicable tax consequences. If I also apply for an HBP at another institution or issuer in addition to this application, I am solely responsible for ensuring that all HBP withdrawals are within the maximum allowable amounts under the applicable tax laws. I acknowledge that I am responsible for verifying the tax and legal consequences of this application and I exempt Fondaction from all liability in this regard.

I agree to repay to Fondaction in the prescribed time period[1], the amounts withdrawn in accordance with applicable tax laws. Repayment must be made to Fondaction, or I must pay a special tax equal to tax credits already obtained, as stipulated by the applicable tax laws.

I understand that the initial amounts paid to Fondaction for years when a repayment is required will be allocated to the acquisition of replacement shares. For any amount exceeding the minimum required repayment, I must inform Fondaction if I want to repay an amount greater than the minimum required, or the amount will be considered as a new qualifying subscription for tax credits, if all other conditions are otherwise fulfilled.

1 For information about prescribed deadlines, please refer to the When do you start making repayments? section at canada.ca.

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5. Protection of personal information

I authorize Fondaction to collect directly from me, use and communicate the personal information provided in connection with this application for the purpose of responding to the application. This includes, for example, identifying me, preparing, analyzing and processing this application, performing transactions incidental to or related to this application, updating records, performing audit and compliance activities, and any other purposes permitted by law. This consent is also requested on behalf of Viaction Assurance Inc., Fondaction's registrar and trustee of Fondaction's registered retirement savings plans. Any personal information collected may be handled by Fondaction's employees or, in some cases, Viaction Assurance Inc.'s employees and communicated to the competent tax authorities, in accordance with the law, as well as to any service provider or mandatary with whom it is necessary to communicate the information, located in Québec or which may be located outside of Québec, in particular, any financial institution or any company offering cloud services, softwares, preparation of investment statements or tax slips, scanning, etc.

For more information or to submit a written request for access or rectification of my personal information, I may contact the person in charge of the protection of personal information at Fondaction by mail or email at confidentialite@fondaction.com. I may also withdraw my consent to the communication or use of the information collected, in accordance with the law, by sending reasonable written notice to the same contact information. However, legal or contractual requirements may prevent a withdrawal of consent. Any such withdrawal may also limit Fondaction's ability to respond to this application. To learn more about the protection of my personal information, I may refer to Fondaction's *Policy on privacy and protection of personal information* at fondaction.com/privacy-policy.

6. Signature

Signature of the shareholder

Y Y Y Y M M D D
Date

Submit documents

- **Complete and sign** the form electronically in the PDF document or print and fill in a hard copy. An electronic signature is accepted.
- See the types of signatures that are accepted in our **FAQ: fondaction.com/faq/types-signatures-admis**.
- Send the form and any other required document **through the secure online portal: fondaction.com/en/secure/hbp**

or

by mail: Fondaction – Shareholder Services
2175 De Maisonneuve Blvd. East, suite 103,
Montréal, Québec H2K 4S3

Please note that we may ask you to provide additional information or documents, if needed.